Green Checklist

Organization Information: _________________________
Event Information: _________________________
Organization: _________________________
Event Name: _________________________
Contact Info: __________________________
Date/Time: __________________________
Date of Form Submission: _______________
Location: __________________________

This form is intended as a survey of what student organizations are doing to make their events more sustainable. Please provide honest answers, as there will be no penalties for anything you indicate.

Check all types of recycling that will be at the event:
____ paper  ____ glass/plastic/aluminum  ____ other (please specify: _________________________)

Check any types of advertising used:
____ digital advertising  __ fliers: ____ cover sheet  ____ half sheet  ____ quarter sheet

Will your event produce trash?  ____ yes  ____ no

Check all materials that your organization will provide, if any:
____ Styrofoam products  ____ bottled water  ____ plastic bags
____ reusable water bottles  ____ reusable bags

Will your event have food?  ____ yes  ____ no
If yes...
  How much is local food?  ____ all  ____ some  ____ none
  How much is organic?  ____ all  ____ some  ____ none
  How much is vegetarian?  ____ all  ____ some  ____ none
  How much is vegan?  ____ all  ____ some  ____ none

Will you turn off the lights when you leave the room?
____ yes  ____ no  ____ not applicable (event is outside, etc)

How much is the concept of sustainability incorporated into the content/program of your event?
____ a lot - the event will focus on sustainability
____ somewhat - the event will mention sustainability
____ not at all

How much is your organization taking sustainability into account when planning this event?
____ very much - it governs our decisions
____ somewhat - it is a factor in our decisions
____ not at all - it is generally not a factor in our decisions

List any other ways in which your event is sustainable:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Contact sgbenvironment@gmail.com with questions, comments, or ideas for how Student Government Board can help you make your events more sustainable