Completing Formative (Midterm) and Summative (Final) PDE 430 Evaluations

For your students’ midterm and final evaluations, you will provide them with general feedback on their entire portfolio. The midterm evaluation is a formative assessment, the final evaluation is summative and the score will be submitted to the state as evidence of completion of the PDE 430. You will provide a rating for each category and a summary rating for the entire portfolio based on your program’s criteria for successful completion.

To access the general rubric for the entire portfolio, open their portfolio for review and then click on the underlined name of your student’s portfolio (typically “Program Area” PDE 430 Portfolio) next to your students name at the top of their portfolio. This link will take you to a special panel in your student’s portfolio. This is the same panel you navigate to when using the “View Items Modified After” feature.

From this panel, click on the “Add Feedback” link at the bottom of the screen. Use the drop-down menus to evaluate the 4 domains of the PDE 430. You may also enter narrative feedback in the box at the bottom of the pop-up window.

Click “Save and Print” when you’ve finished to submit the feedback and create a print copy. Sign the printed copy, have your student sign it and return it to the Dept. of I&L (there is no signature line, you can sign anywhere on the page).