University Of Pittsburgh
History Of Art And Architecture

2ND TERM MA PAPER COMMITTEE MEETING
[Note: Return to Graduate Secretary to be placed in student’s file.]

Name_____________________________   Entry Date _________________

A. To be completed by student before meeting with MA thesis advisor:
1. Date of meeting _______________
2. Faculty advisor _________________________
3. Second reader _________________________
4. Thesis topic/title ______________________________________________________
5. Please give a one-sentence description of the thesis at this stage:

6. What progress have you made toward completing the thesis?

7. What remaining MA requirements and foreign languages do you have to pass?
Propose a timetable for completing them and indicate any other specific goals for this coming year.

8. Have you discussed with your advisor the possibility of presenting you thesis work in a department colloquium or other public forum?

Note: Students are advised to discuss their plans for continuation in the PhD program, including their preparation for the 4th semester review.
B. To be completed by advisor after the meeting:

1. Comment on student’s progress so far:

2. Comment on student’s timetable and goals for the coming year:

3. At this point, can you identify any problems that the student should address, or areas that need improvement, in preparation for the 4th semester review?

4. Do you have any other suggestions for the student?

C. Student’s response to advisor’s comments:

D. Signatures (to be signed and dated after both student and advisor have reviewed entire completed document):

Student ____________________________  Advisor ____________________________