

## Self-Paced Polish

Fall 2004 (05-1)

Polish 1A/ 1B/ 1C/ 1D

CRN: 34040/34045/34052/34057

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### Instructor

**Name:** Dr. Oscar Swan**Office:** 1419A Cathedral of Learning      **Office Hours:** MHF 4-5:00**Address:** Linguistics Language & Literature      **Phone:** (412) 624-5707  
Pittsburgh, PA 15260**E-mail:** swan@pitt.edu

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### Course Materials

**Coursepack:** Self-Paced Polish, UESP=First year Polish, Lessons 1-6.**Optional Text:** Swan Oscar; Polish Grammar in a Nutshell.

The Coursepack is available in the UESP section of the University Book Center. The optional text is in the Polish textbook section.

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### Implementation

This is a Web-based course and therefore, in addition to the course pack, you will be actively using the coursesite. To access the course:

1. Go to the Website <http://polish.slavic.pitt.edu>.
2. Click "First Year Polish Course" to get to the First Year Polish page. From here you may choose various textbook components (the Introduction, Description of Sounds, lessons 1-12, an on-line short Reference Grammar, and the Computer Drills which go with this course. Under Syllabus, you will find a copy of the document you are reading.

The necessary computer equipment includes the following: (1) a PC with Windows 2000 or later OR an OSX (Operating System 10) Macintosh, (2) hardware to listen to sound recordings. You should have either a cable or a wireless connection. Dial-up modems will be too slow to listen to the sound files.

The website works best with the browser **Internet Explorer**. This website relies heavily on .pdf files, to be read through **Adobe Acrobat Reader**, a free program which can be found at [Adobe website](#). Most computers come with this program already installed. To run the computer drills, you will need to install the **Java Virtual Machine (JVM)**. It is also a free program, and can be downloaded from the [Java website](#).

For technical help contact the instructor at [swan@pitt.edu](mailto:swan@pitt.edu) or [polska@pitt.edu](mailto:polska@pitt.edu)

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## Workshops

**Date:** September 11, October 9, and November 13

**Location:** 1432 Cathedral of Learning

**Time:** 1:00 – 4:00 pm

Except for the first workshop, workshops are optional. The first workshop will be devoted to course routine and getting set up on the course website. Subsequent sessions will practice conversational material in live settings which cannot be replicated by internet instruction.

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## Course Requirements

**Course Modules.** This course is arranged into four one-credit modules, each with its own course number. This allows you to proceed as intensively, or as slowly, as you wish. It is recommended that you enroll for three credits, corresponding to the work in a typical daytime one-semester course. 1A (CRN 40231) covers Lesson 1. 1B (CRN 40236) covers Lessons 2-3. 1C (40242) covers Lesson 4-5. 1D (CRN 40247) covers Lesson 6, following which you will be tested cumulatively on the material of Lessons 1-6.

Each lesson consists of 5 sub-lessons. Each sub-lesson consists of 6 parts: (1) conversation, (2) short sentences based on the conversation, (3) questions on the conversation, (4) cultural and grammatical notes, (5) grammar, and (6) exercises. You will do all work suggested by either a phonograph icon (listening and repeating) or a computer icon (computer drills). In addition, you will carefully read until you understand parts (4) notes and (5) grammar.

Complete computer drill assignments indicated by the phonograph and computer icons in each lesson. You do NOT need to do (a) the Dictation drill at the end of the Lesson; or (b) the Reading Drill. Submit the results of the computer-corrected drills by selecting Submit from the computer-drill's Results menu, as will be explained.

You may proceed as rapidly or as slowly as you wish. If you see you are getting behind schedule, make a decision to withdraw from one or more credits by the course-withdrawal deadline.

1. At the end of each lesson, an oral exam will be administered, either over the telephone or in person. Contact the instructor when ready.
2. At the midterm (half-way) and final point in the course, an oral and a written exam will be administered, having the status of midterm and final examinations for the course. Contact the instructor when ready.

<b>Requirements</b>	<b>% of Grade</b>
Midterm Examination, written and oral	33%
Final Examination, written and oral	33%
Cumulative Percentage of Computer-Drill Homework	33%

**Feedback:** Feedback will be given to students primarily through email.

*Students are expected to complete course work during the term in which they are enrolled. If you are getting behind, withdraw from one or more credits before the deadline.*

**G-Grade Information:** A "G" grade may be granted provided the student has completed at least one chapter in a one-credit segment.

## **Disability Resources and Services**

If you have a disability for which you are or may be requesting an accommodation, you are encouraged to contact both your instructor and Disability Resources and Services, 216 William Pitt Union, 412-648-7890/412-383-7355 (TTY), as early as possible in the term. DRS will verify your disability and determine reasonable accommodations for this course.

A comprehensive description of the services of that office can be obtained at [www.drs.pitt.edu](http://www.drs.pitt.edu)

## **Supervised Testing**

### **CIDDE Testing Center (824 Alumni Hall)**

Begins Saturday, September 11

Ends Wednesday, December 15

### **Other Sites**

Begins Saturday, September 18

Ends Saturday, December 11

To finish within the term, course requirements must be completed by the above end dates.

**Web Location:** <http://www.pitt.edu/~ciddeweb/UESP/index.html>

Information about testing sites

Information about CATS testing

Information about Academic Testing

Test Site Selection Form

Links to CGS/UESP, Distance

Education

## CIDDE Testing Center Hours

### Regular Testing:

Monday → Closed  
Tuesday, Thursday, Friday → 8:30 a.m. to 5 p.m.  
Wednesday → 8:30 a.m. to 8 p.m.  
Saturday → 10 a.m. to 4 p.m.

### End-Of-Term:

Saturday, December 11 → 9 a.m. to 4 p.m.  
Monday, December 13 → Closed  
Tuesday, December 14 → 9 a.m. to 8 p.m.\*  
Wednesday December 15 → 9 a.m. to 8 p.m.\*

\*Appointments needed from **2 p.m. to 8 p.m.** on Tuesday & Wednesday

### CIDDE Testing Holidays:

Labor Day      Closed Saturday, September 4 – Monday  
September 6, until 8:30 a.m. on Tuesday,  
September 7

Thanksgiving Break      Closed from 5 p.m. Wednesday, November  
24, until 8:30 a.m. on Tuesday, November 30

Winter Break      Wednesday, December 22, close at 5 p.m.  
Closed Thursday, December 23, until 8:30  
a.m. Tuesday, January 4