

STAFF ASSOCIATION COUNCIL MEETING
Wednesday, June 18, 2008

MINUTES

Members in Attendance: Colleen Abt, Barbara Adelman, Iruaku Brodie-Mends, Meg Mayer-Costa, Janet Coulter, Ken Doty, Jonah Yan McAllister-Erickson, Libby Hilf, Carol Hodgkiss, Julia Johnson, Walter Kalista, Mike Laughlin, Barbara McMullen, Peggy McNeil, Michelle Page, Mike Semcheski, Anita Sorrells, Kathryn Trent, Adriana Maguina-Ugarte, Pamela Weid, Jennifer Welton

Members Excused: Tammeka Banks, Theresa Benedek, Joe Brun, Mary Ellen Carey, Patti Chioda, Lynne Johnson-Christy, Annabelle Clippinger, Danielle Colbert-Lewis, Angela Coldren, Rich Colwell, Christine Crawford, Alisha Shane-Cuniff, Marilyn DiPaolo, Rick Fabean, Brittany Guthrie, Betty Homonai, Beth LaRotonda, Gloria Limetti, Monika Losagio, Jim Lyle, Babs Mowery, Martania Penn, Lisa Pilewski, Anna Sangl, Fred Schiffer, Joyce Selden, Sherry Shrum, Kathleen Stell, Kathryn Trent, Gwendolyn Watkins, Dewi Wong, Rose Wooten, Barbara Zischkau, Steve Zupcic

Members Unexcused: Denise Goppman, Bill Heller, Marsha Lee, Bobbi Jo Rosol, Elaine Springel, Janice Stankowicz-Welch

Guests: Ron Frisch
Human Resources

Peter Hart
University Times

Officer Ron Bennett
University of Pittsburgh Police Department

Closed Session: 12:00 PM

Open Session: 12:15 PM

The June 18, 2008 Staff Association Council meeting opened with a presentation by Officer Ron Bennett, Community Relations Officer and University of Pittsburgh Police, who spoke on the University Emergency Notification Service.

Approval of Minutes

- A motion was made by Jennifer Welton and seconded by Barbara McMullen to accept the minutes of the May 21, 2008 meeting. The minutes were approved.

Officers' Reports

President - Rich Colwell

- Rich was unable to attend the meeting.

Vice President of Steering - Gwendolyn Watkins

- Gwen was unable to attend the meeting.

Vice President for Marketing and Communications - Angela Coldren

- Angie was unable to attend the meeting.

Treasurer - Carol Hodgkiss

- Carol said Mary Beth completed the In Design classes.

Committee Reports

Benefits - Steve Zupcic/Sherry Viann Shrum

- Steve and Sherry were unable to attend the meeting.

Elections - Betty Homonai

- Betty was unable to attend the meeting.

Governance Committee - Peggy McNeil

- The Governance Committee of the Staff Association Council proposes the following change to the SAC Bylaws regarding the term of service for Officers. The changes were unanimously endorsed by the Governance Committee and by the SAC Steering Committee. The change to the Bylaws will be read at three SAC meetings prior to being brought before the SAC membership for a vote in September.
- **From:**
Article VII, Section 2
Officers shall have a two-year term of service. No person shall hold the same office within SAC for more than three consecutive terms. SAC members are only eligible to be officers on their own campuses.

To:
Officers shall have a two-year term of service. SAC members are only eligible to be officers on their own campuses.

- In 2005 the SAC Bylaws were amended. The Governance Committee is looking into refining some of the Bylaws. In particular, the committee is looking at Article VI, Section 1 which deals with attendance at monthly meetings. The Governance Committee proposed and approved to present to the Steering Committee that the section be changed to include committee meetings. If approved by the Steering Committee, it will be read at the general membership meetings and then will be presented for a vote. Article VI, Section 2 states “SAC members are required to become active on a minimum of one SAC committee; attending the committee meetings and participating in the committee’s activities”. The Governance Committee is recommending it be changed to say “active participation will be made at the discretion of SAC Officers. SAC Officers would assign new members to a committee with low membership”. If approved by Steering the recommended change would be presented to the general SAC membership at the next meeting for discussion and vote.
- The Governance Committee will be meeting on the second Thursday of each month at 12 noon.

Grievance - Carol Hodgkiss/Rich Colwell

- No grievances have been received.

Marketing and Communications - Anita Sorrells

- The Marketing and Communications Committee will be meeting on Monday, June 23, 2008. The committee is looking for articles that are not time sensitive.

Program and Planning - Anna Sangl/Gwen Watkins

- Anna and Gwen were unable to attend the meeting.

Research and Information - Jennifer Welton

- The committee continues working on the SAC Annual Report.

Safety and Security - Fred Schiffer/Ken Doty

- The Safety and Security Committee is still working to obtain dates for CPR classes.
- Barbara McMullen said if anyone has safety or security issues that they are aware of, they should contact the Safety and Security Committee.
- Fred Schiffer is creating a safety discussion, safety concerns and safety tips e-mail list. On the safety discussion site, members of the Safety Committee can discuss

their issues. On the safety concerns site anyone in the University could post a safety concern and the message would be sent to the entire Safety and Security Committee. The University of Pittsburgh Police Department will review items on the safety concerns site prior to being sent to the University community at large. The safety tips site would be used to post safety tips to the University population.

Salary and Job Classification - Pam Weid/Barbara Adelman

- Pam said the Salary and Job Classification Committee is still working with Human Resources to determine how the job classifications are determined.

Regional Reports

- No regional reports were received.

Other Reports

- No other reports were given.

Old Business

- No old business was reported.

New Business

- No new business was reported.

Adjournment

- The meeting was adjourned at 1:15 PM.

Future Meeting

- The next meeting of the Staff Association Council will be the New Member Orientation Luncheon which is scheduled for Wednesday, July 16, 2008 in the Lower Lounge of the William Pitt Student Union.

Respectfully submitted,
Angela Coldren
Vice President for Marketing and Communications