

**STAFF ASSOCIATION COUNCIL MEETING**  
**Wednesday, January 14, 2009**

**MINUTES**

**Members in Attendance:** Colleen Abt, Marissa Arlet, Joe Brun, Patti Chioda, Lynne Johnson-Christy, Annabelle Clippinger, Angela Coldren, Rich Colwell, Janet Coulter, Marilyn DiPaolo, Nam Do, Ken Doty, Jonah Yan McAllister-Erickson, Rich Fabean, Melissa Grzyb, Brittany Guthrie, Julia Johnson, Walter Kalista, Monika Losagio, Adriana Maguina-Ugarte, J.P. Matychak, Meg Mayer-Costa, Barbara McMullen, Peggy McNeil, Babs Mowery, Michelle Page, Lisa Pilewski, Gale Podobinski, Carmela Rizzo, Mary Sylvia Sanderlin, Anna Sangl, Joyce Selden, Sherry Shrum, Kathleen Stell, Kathryn Trent, Gwen Watkins, Pam Weid, Dewi Wong, Rose Wooten, Jean Zamzow, Steve Zupcic

**Members Excused:** Barbara Adelman, Tammeka Banks, Theresa Benedek, Iruaku Brodie-Mends, Mary Ellen Carey, Alisha Shane-Cuniff, Libby Hilf, Betty Homonai, Debby Keelan, Gloria Limetti, Jim Lyle, Martania Penn, Chianti Powe, Mike Semcheski, Jennifer Welton, Barbara Zischkau

**Members Unexcused:** Denise Goppman, Bill Heller, Beth LaRotonda, Bobbi Jo Rosol, Elaine Springel, Crystal McCormick-Ware, Janice Stankowicz-Welch

**Guests:** Ron Frisch  
Human Resources

Peter Hart  
University Times

**Closed Session:** 12:00 PM

**Open Session:** 12:15 PM

**Approval of Minutes**

- A motion was made by Peggy McNeil and seconded by Marissa Arlet to accept the minutes of the December 10, 2008 meeting. The minutes were approved with a modification to the President's report.

## **Officers' Reports**

### **President - Rich Colwell**

- With new SAC Members in attendance, the President began the meeting with everyone giving their name and what department they are from.
- No new policies or procedures were reported for the month of December 2008.
- Updates to the FMLA policy will be available on the Human Resources website on Friday, January 16, 2009. The University Times will have an article regarding the changes to FMLA in their next edition.
- A meeting of the Medical Advisory Committee is scheduled for Friday, January 23, 2009.
- No UPBC or Senate Council meetings will be held in January 2009. The SAC Officers had a very productive and educational meeting with Human Resources.

### **Vice President of Steering - Gwendolyn Watkins**

- Gwen welcomed the new SAC members. Gwen had nothing to report for the month of December 2008.
- New members were reminded that they must serve on one SAC sub-committee. A New Member Orientation Luncheon will be held on January 21, 2009. At the luncheon, the Chairs of committees will give a presentation on their committee and what it is responsible for.

### **Vice President for Marketing and Communications - Angela Coldren**

- Angie welcomed the new members. Angie reported for Libby who was unable to attend the meeting. Angie gave a brief overview of the SAC Newsletter. The winter edition of the SAC Newsletter has been printed and sent to the mailroom for distribution.
- The committee will be meeting in the very near future to begin discussing what articles will be included in the next edition of the Newsletter. New members are always welcome to join the committee. Articles to be considered for inclusion in the Newsletter from individuals other than committee members are always welcome.

### **Treasurer - Carol Hodgkiss**

- Carol had nothing new to report. Carol has not received the level reports with the final cost of printing and distributing the winter edition of the Newsletter. An estimated cost of \$3,000 has been received, though.

### **Committee Reports**

#### **Benefits - Sherry Shrum/Steve Zupcic**

- A joint meeting of the Benefits and Salary and Job Classification Committees is scheduled for Friday, February 13, 2009.
- The Benefits Survey is online. Sherry gave an example of a staff member who completed the Benefits Survey and learned information about Life Solutions that she was not aware of. Angie gave an example of how her department utilized Life Solutions for one of her staff members.

#### **Elections - Annabelle Clippinger**

- A meeting of the Elections Committee was held on January 7, 2009. The committee is looking for new members.
- Annabelle and Peggy McNeil, Chair, Governance Committee, will be meeting to review the section of the SAC Bylaws dealing with election of officers and committee chairs.
- Nominations for SAC Officers positions will be accepted until the May 20, 2009 SAC meeting. Oral nominations will be accepted at the May meeting. New SAC members will be eligible to vote in the upcoming election.
- The Elections Committee is holding a “Bring Your Fellow Oakland University Staff Member to the March 11, 2009 SAC Meeting”. The committee hopes this will help to generate interest among staff and encourage them to become members.

#### **Governance Committee - Peggy McNeil**

- A February Governance Committee meeting will not be held. At the March 12, 2009, meeting the committee will discuss Article VII (Officers Section), Section 11, 1&2, regarding selection of Elections Committee chairs and members.

### **Grievance Committee - Carol Hodgkiss/Rich Colwell**

- Two inquiries were received for the month of December 2008. One was an inquiry regarding being employed by Pitt versus UPMC and the other was regarding an individual resigning from Pitt and requesting an exit interview.

### **Marketing and Communications - Libby Hilf**

- The Marketing and Communications Committee report was combined with the Vice President for Marketing and Communications' report.

### **Program and Planning - Marissa Arlet/Anna Sangl**

- A meeting of the Program and Planning Committee was held on Tuesday, January 13, 2009.
- The committee made 60 adult blankets and 77 children's blankets. The committee has decided to choose a different holiday project but continue making blankets for various organizations.
- The Spring Assembly is scheduled for April 8, 2009 and will be a market place format. The theme will be health and wellness.
- The annual Pitt Kennywood Day is tentatively scheduled for August 1, 2009. Further information will be forthcoming.
- The Oakland Campus will host the annual Council of Campus meeting in the spring. A brief explanation of what the Council of Campus meeting entails was given.

### **Research and Information - Jennifer Welton**

- The Annual Report has been completed.

### **Safety and Security - Fred Schiffer/Ken Doty**

- Due to the holidays, a December meeting of the Safety and Security Committee was not held.
- A meeting of the Safety and Security Committee is scheduled for Thursday, January 22, 2009 in Room 634 Benedum Hall.

### **Salary and Job Classification - Monika Losagio/Barbara Adelman**

- A meeting of the Salary and Job Classification Committee was held on January 8, 2009. The committee is in the early stages of gathering information for the preparation of the annual salary letter.
- The next meeting of the Salary and Job Classification Committee will be a joint meeting with the Benefits Committee which is scheduled for Friday, February 13, 2009.

### **Other Reports**

- No other reports were given.

### **Regional Reports**

- Angie read a report from the Johnstown Campus.

### **Old Business**

- No old business was reported.

### **New Business**

- No new business was reported.

### **Adjournment**

- The meeting was adjourned at 1:20 PM.

### **Future Meeting**

- The next meeting of the Staff Association Council will be held on Wednesday, February 11, 2009 in 129 Victoria Building.

Respectfully submitted,  
Angela Coldren  
Vice President for Marketing and Communications