



**Learning Agreement**  
**Engcmp 1903 Service-Learning in PPW Seminar**  
 Return completed form to M-2 THAW by the end of week 3.

I. Student's Name \_\_\_\_\_ Email \_\_\_\_\_

Local Phone \_\_\_\_\_ Permanent phone \_\_\_\_\_

Permanent address \_\_\_\_\_

Total Credits Earned Toward Graduation \_\_\_\_\_ Student # \_\_\_\_\_ QPA \_\_\_\_\_

Major(s)/certificates \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

II. Organization Name \_\_\_\_\_

Department \_\_\_\_\_

Contact's Name and Title (Please Print) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**Describe the responsibilities of the volunteer.** The student has agreed to spend 3 hours/week on site.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact's Signature \_\_\_\_\_ Date \_\_\_\_\_

**We will contact all sites at the end of the term to verify that the student has been volunteering for your organization.**

III. Academic Component: There will not be an exam for this seminar, and the grade for the credit is S/NC. Here are the requirements for the service-learning seminar (worth one credit):

- volunteer at site 3 hours per week
- attend a weekly class in the Writing Center with other students
- use good critical reading, thinking, and writing skills
- keep a reflective journal throughout the term (750 words/week at least)
- participate on the Courseweb discussion board when discussions are launched
- read and discuss short articles
- prepare a final presentation and a letter to incoming students
- complete a couple of short assignments (an interview-based story and a thank you letter).

Director, PPW Program \_\_\_\_\_ Jean A. Grace (412) 624-5661/ jgrace@pitt.edu

**Complete this form and bring it to M-2 THAW Hall by the end of week 3.**