

University of Pittsburgh
Project Checklist
OPENNESS IN RESEARCH

The principle of openness in research is one of overriding importance to this University. Accordingly, no program of research that requires secrecy may be conducted at Pitt. For further information see the [Affirmation of University Policies Regarding Openness in Research](#).

Use this checklist when reviewing:

- requests for proposals or project solicitations
- program award notices
- confidentiality/non-disclosure agreements (CDA/NDA)
- any other documents related to research proposals, contracts, cooperative agreements, or other arrangements for sponsored research projects to assure that secrecy or unacceptable restrictions are not required

Does this project or agreement:	NO	YES	Specify Page/Article/Section
1 Contain language referring to or mandating compliance with export laws or regulations?	<input type="checkbox"/>	<input type="checkbox"/>	_____
2 Restrict researcher participation (faculty, student, others) based on country of origin or citizenship?	<input type="checkbox"/>	<input type="checkbox"/>	_____
3 Require research participation in US-citizen-only meeting?	<input type="checkbox"/>	<input type="checkbox"/>	_____
4 Prohibit the hiring of non-US citizens to be involved in the proposed research?	<input type="checkbox"/>	<input type="checkbox"/>	_____
5 Grant the sponsor a right of prepublication review for matters other than inclusion of patent and/or proprietary sponsor information?	<input type="checkbox"/>	<input type="checkbox"/>	_____
6 Restrict disclosure of any part of the sponsoring, granting, or establishing documents or include classified research?	<input type="checkbox"/>	<input type="checkbox"/>	_____
7 Involve a foreign collaboration?	<input type="checkbox"/>	<input type="checkbox"/>	_____
8 Involve sharing of a material item with a party located outside the US?	<input type="checkbox"/>	<input type="checkbox"/>	_____

If accepting proprietary information as part of a project:	NO	YES	Specify Page/Article/Section
1 Is this information clearly defined as marked information supplied by the sponsor?	<input type="checkbox"/>	<input type="checkbox"/>	_____
2 Can the information be appropriately protected?	<input type="checkbox"/>	<input type="checkbox"/>	_____
3 Can proprietary information be removed from research results, so that results may be freely published?	<input type="checkbox"/>	<input type="checkbox"/>	_____

If the answer to any question is “Yes,” or if you have any questions related to openness in research, please contact Allen A. DiPalma, Office of Research at 624-7400.

Completed by: _____

Date: _____