

## University of Pittsburgh Guidelines for Undergraduate Academic Scholarships

These guidelines govern academic scholarships awarded to undergraduate students by the Office of Admissions and Financial Aid, Pittsburgh campus.

1. Students who receive an academic scholarship must pay a combined tuition deposit (\$200) and PittStart program enrollment fee (\$100) of \$300 post-marked on or before May 1 to confirm their scholarship acceptance. **No student, including those receiving full tuition, room and board awards, may have the deposit waived.** If the deposit payment creates an overpayment, excess funds will be refunded to the family after the beginning of the term.
2. To receive payment of an academic scholarship, a student must be enrolled as a full-time student (minimum of twelve credits and a maximum of eighteen credits per term) in an undergraduate degree program at the Pittsburgh campus.
3. Scholarships are available for up to eight full-time undergraduate terms. Students who complete their undergraduate program in fewer than eight terms forfeit the balance of their scholarship. Students who complete their undergraduate programs in more than eight terms will not receive scholarship assistance beyond the eighth term. Students who enroll for more than 18 credits per term will be responsible for the additional tuition charge.
4. Scholarships are available for payment during the fall and spring terms. One-half the total scholarship will be automatically applied to a student's bill each term. A letter from the Office of Admissions and Financial Aid will follow to confirm the specific dollar amount of the scholarship credit available for each term.
5. If a student plans to attend school as a regular full-time (12 credit minimum) student during the summer term, the student may request, in writing, that a scholarship payment be made available for the Summer Term. A payment made during the Summer Term counts as one of the eight payment terms.
6. Students who enroll through the Semester at Sea or Study Abroad programs may receive their scholarships during that term, provided they enroll through a Pitt-approved program as a full-time (12 credits or more) undergraduate. Contact the Semester at Sea or Study Abroad Office for details. No payments are made during any term in which a student enrolls in a co-op/internship program.

Semester At Sea  
811 William Pitt Union  
Pittsburgh, PA 15260-6601  
Phone: 412-648-7490 or 800-854-0195  
Fax: 412.648.2298  
E-mail: [shipboard@sas.ise.pitt.edu](mailto:shipboard@sas.ise.pitt.edu)  
Web-site: [www.semesteratsea.com](http://www.semesteratsea.com)

Study Abroad Office  
802 William Pitt Union  
Pittsburgh, PA 15260-6601  
Phone: 412-648-7413  
Fax: 412-383-7166  
E-mail: [abroad@pitt.edu](mailto:abroad@pitt.edu)  
Web-site: [www.pitt.edu/~abroad/](http://www.pitt.edu/~abroad/)

7. Scholarships are awarded based on information available to the Office of Admissions and Financial Aid at the time of the award, including intended school or college and state of residency as well as other possible variables. The Scholarship Committee reserves the right to adjust a

scholarship award should student information, including residency status, change after the award is made.

**8.** Students who receive a full tuition scholarship from more than one University source, including tuition remission provided to University employees, will have the academic scholarship awarded by the Office of Admissions and Financial Aid reduced or cancelled.

Any student who receives scholarship and/or grant awards that total more than the estimated annual cost of attending the University will have one or more awards reduced or cancelled.

**9.** Satisfactory academic progress toward an undergraduate degree is required for scholarship renewal. In addition, scholarship recipients must maintain a 3.0 cumulative grade point average to remain scholarship eligible. Academic progress and grade point average are reviewed once annually at the end of the spring term. Students who meet the minimum requirements will have their scholarship automatically renewed for the following school year. A letter from the Office of Admissions and Financial Aid will be provided each spring, confirming the renewal of the scholarship and the specific dollar amount of the scholarship credit available for each upcoming term.

If a student does not meet the minimum requirements at the end of the Spring Term, a request for scholarship reinstatement for subsequent terms will be considered if the necessary credit or grade point average deficiencies are eliminated. A student's request for reinstatement consideration must be made in writing and sent to the Scholarship Committee.

**10.** Scholarship awards for specific dollar amounts will not be adjusted in subsequent years as the result of a student's GPA that exceeds the 3.0 requirement. Scholarship awards for a specific dollar amount will not be adjusted in subsequent years as the result of any future tuition increase.

\*\*\*\*\*

Any questions concerning University of Pittsburgh, Pittsburgh campus academic scholarships should be directed to the Scholarship Committee.

University of Pittsburgh  
Office of Admissions and Financial Aid  
Undergraduate Scholarship Committee  
4227 Fifth Avenue, Alumni Hall  
Pittsburgh, PA 15260-6601

Phone: 412-624-7488  
Fax: 412-648-8815  
E-mail: oafa@pitt.edu