IRB Review:

- “exempt” – not having to obtain informal consent
  - Minimal risk
  - We are possibly doing “tests, surveys, interviews, observations”
  - Cannot have names or other identifiers

We will have to write a script to present the subjects with information

What we will need:
1. Protocol
2. Script
3. Instrument (measures)

Script

The script should do the following:
- Note that participation is voluntary and subjects can withdraw without a penalty
- It should describe the research (and include the word “research” as well)
- Assess risks/benefits
- Discuss confidentiality issues (i.e. maintaining)

So what will we say?

Suggestions:
- State that we’re looking at the distribution of employees (Lauren)
- We’re students doing research…(Dr. Brush)
- We’re simply studying work atmospheres (Mandy)

The problem with not being explicit is that it leaves it open for interpretation (Dr. Brush). This could possibly lead people to assume the worst. Also, scripts do not have to be very long.

Protocol

The protocol should have the following information:
- Title of study
- Principal investigator information (who is Dr. Brush)
- Co-investigators (we are student research assistants)
- Answers to the following sections/questions:
  - Study Aims (What does the research intend to accomplish?)
Background and Significance (Why is it important to conduct this research?)

Subjects (Who will be studied?)

Recruitment (How will we gather data? Include recruitment materials)

Methods (Evaluation, script, contacting subjects, etc.)

Analysis

and other information we (as students) need not concern ourselves with, such as qualifications and experience of the P.I.

**Division of Labor**

**Protocol**

1. Study Aims (groups 3&4)
2. Background and Significance (9&10)
3. Subjects (5&6, who will also work on the script)
4. Recruitment (7&8, who will also work on the script)
5. Methods/Instrument (1&2)
6. Analysis (TBA)

-Think of what we need to do collectively
-Think of possible titles for the research and e-mail to Dr. Brush