University Council on Graduate Study
November 15, 2011
Minutes
3:00-5:00 p.m.
Babcock Room, 40th Floor Cathedral of Learning

Attending
Catherine Bender (Nursing), Valire Copeland (Social Work), William Dunn (Public and International Affairs), Lucy Fischer (Arts and Sciences), Eleanor Feingold (Public Health), Dennis Galletta (Business), Michael Gunzenhauser (Education), Nyasha Hungwe (Graduate and Professional Student Assembly), Jonathan Hurwitz (Arts and Sciences), Susan Kalisz (Arts and Sciences), Margaret Mahoney (Law), Karen Norris (Medicine), Robert Parker (Engineering), Anthony Petrosky (Education), Jayant Rajgopal (Engineering), Alberta Sbragia (Provost’s Office and Arts and Sciences, Chair), Elizabeth Skidmore (Health Rehabilitation), Heiko Spallek (Dental), Stephanie Hoogendoorn (Provost’s Office), Patricia Mathay (Registrar’s Office)

Guests
Sandra Engberg (Nursing), Charles Nieman (Office of International Services), Linda Organist (Nursing)

Program Proposal: Graduate Certificate in Gerontology for Nurse Practitioners from the School of Nursing
The proposed certificate is designed to provide education in gerontology for nurse practitioners who wish to increase their knowledge in regard to the care of older adults. The emphasis of this program is to provide a diagnostic and management component with a geriatric focused clinical experience in a variety of settings. This focus is not provided in the Graduate Certificate in Gerontology that is currently offered by UCSUR. No new courses need to be created to offer the program.

The presenters explained that by 2015 the profession will require Adult Nurse Practitioners to be trained as Adult-Gerontology Nurse Practitioners. The presenters further clarified how this program is different from the existing certificate offered by UCSUR.

Council briefly discussed the proposed program. A motion was made and seconded to approve the proposed Graduate Certificate. All members voted in favor of recommending approval of the proposal.

Proposal to Terminate two Degree Types, one Major, two Dual Degrees, and two Certificates from the Graduate School of Public and International Affairs
GSPIA would like to terminate the following graduate degree programs:

- Master of Urban and Regional Planning (MURP) Degree Type with an associated Major in Public and International Affairs
- Master of Public Policy and Management (MPPM) Degree Type with an associated Major in Public Policy and Management
- Major in Public and International Affairs leading to the Master of Public Administration (MPA)
- Dual degree in Master of Public and International Affairs and Master of International Affairs
Development

- Dual degree in Master of Public Administration and Master of International Development
- Master’s Level Certificate in Public Policy and Management
- Certificate of Advanced Study in Personnel and Labor Relations

It has been many years since students have enrolled in these programs. To satisfy the Guidelines for the Review of Academic Planning Proposals, Council needs to review this proposal.

A motion was made and seconded to terminate the programs. All members voted in favor of recommending approval of the proposal to terminate the programs.

Approval of the Minutes
The minutes of the October 18, 2011 meeting were approved.

Announcements
Alberta Sbragia passed out initial information on international students, Fulbright students and Fulbright Scholars at Pitt. As more date are available, Alberta will update you.

As Pitt considers recruiting more international students, we need to think about what sorts of student services we need to provide. Alberta Sbragia asked members if they can think about what student services we need to consider providing our international students, at both a program and university-wide level.

Alberta Sbragia also asked members from each school if they could provide a list of graduate awards that have been given in the last academic year and the names of the students who received the award.

Update on the Office of International Services (OIS) from Dr. Charles Nieman, Director
In his presentation, Charles Nieman:
- Offered a brief introduction to OIS highlighting its unique features, scope, and organization and its connections to the International Plan Framework approved by the Provost in 2009;
- Introduced new initiatives (e.g., enhanced new international graduate student orientation, upgraded case management system, and the International Student Barometer);
- Presented briefly some strategic challenges (diversity of enrollment, embargoed countries, engagement of international alumni, integration of international and domestic students, and increasing federal compliance); and
- Extended an invitation to council members to be a deliberate partner in their strategic planning and efforts for enrolling and retaining top international graduate students and recruiting, hiring and retaining world-class international staff and faculty.

Graduate Procedures and Student Affairs Subcommittees
Stephanie Hoogendoorn provided an overview of the topics that each of the committees will be discussing this year and asked member to sign up for the subcommittee of their choice.

Student Affairs Agenda, Chair Valire Copeland
1. Discuss and brainstorm ideas on how to increase the visibility of fellowships and the number of applications for awards that our students apply for.
2. Share how schools currently use their placement data for recruitment and any other uses, and brainstorm new ideas.
3. Graduate and Professional Student Assembly (GPSA) has submitted a proposal for three new university-wide awards. Last year’s chairs had requested some revisions. Center for Instructional Development and Distance Education (CIDDE) is now planning to offer a university-wide award for teaching, so perhaps GPSA can collaborate on this effort.

**Graduate Procedures Agenda, Chair Bob Parker**

1. Review the eligibility rules for Federal Financial Aid known as [Satisfactory Academic Progress](#). There are problems involving FTD, research requirements, and internships that need to be considered in light of the new federal requirements.
2. Review recommendations from Pitt Online regarding best practices or draft guidelines for the teaching of online courses.
3. Review draft FAQs to accompany our [Regulations Governing Graduate Studies](#) suggested by the Graduate and Professional Admissions and Recruiting Committee. Add and revise, as needed.
4. Issues related to graduate certificates as defined by new federal requirements for Gainful Employment—not sure if committee will need to discuss or not.
5. Unfinished business from last year, including language about dissertation committee.

The meeting was adjourned at 4:50 p.m.