TO: University Council on Graduate Study

FROM: Alberta Sbragia

DATE: November 8, 2012

SUBJECT: Next Meeting of Council: Tuesday, November 20, 2012 from 3:30-5:00 p.m. in 817 Cathedral of Learning

If you are unable to attend this meeting, please send a substitute in your place and notify Paula Janikowski by e-mail at plj5@pitt.edu.

AGENDA

I. Welcome and Introductions

II. 2011-2012 Activities
   A. Approval of Minutes, May 15, 2012 (forthcoming)
   B. 2011-2012 Annual Report of UCGS (forthcoming)

UCGS bylaws state that the Council is to communicate its decisions to the faculty, students, and administrative officers of the University annually. I ask Council to review the report prior to posting on our website.

III. Proposal to Terminate a Graduate Certificate from the School of Law (attached)

The School would like to terminate the Certificate of Advanced Study in Environmental Law, Science and Policy. The School’s faculty has initiated a plan to convert some of their certificate programs into areas of concentration, and this proposal is the first. The last students who will be allowed to matriculate into the certificate program will be those who enter the JD program in fall 2013. The school has decided to keep the certificate available to these students because it is being advertised on their website during the application process. A new Area of Concentration in Energy and Environmental Law in the Juris Doctor degree program was approved in October 2012 to replace this certificate program, effective for students enrolling in Spring 2013.

IV. Proposal to Terminate Three Certificates from the School of Social Work (attached)

The School would like to terminate the following certificate programs:
- Certificate of Advanced Study in Family and Marital Therapy,
- Certificate of Advanced Study in Employee Assistance Program, and

The certificate programs have not been offered in the past several years. It has been many years since students have enrolled in these programs. I bring the proposal to Council for review in order to satisfy the Guidelines for the Review of Academic Planning Proposals.

V. Announcements
VI. Graduate and Professional Student Government
An overview of their 2012-2013 activities will be presented, including a suggestion that GPSG host a University–wide student activities orientation for new students in August 2013.

VII. Presentation by Alan Juffs, Director of the English Language Institute
The Test of English as a Foreign Language (TOEFL) and Michigan Test of English Language Proficiency exams will be discussed.

AMS/plj

cc: Anthony Infanti, School of Law
Alan Juffs, English Language Institute

Useful Resources
University Council on Graduate Study http://www.pitt.edu/~graduate/ucgs.html
Graduate Studies http://www.pitt.edu/~graduate/
Cool Pittsburgh http://www.coolpgh.pitt.edu/

Graduate Student Parental Accommodation Guidelines
http://www.pitt.edu/~graduate/Grad_Parental_Accommodation_Guidelines.pdf
Regulations Governing Graduate Study http://www.pitt.edu/~graduate/rgtoc.html
Stipends for Graduate Student Assistants, Teaching Assistants, and Teaching Fellows
http://www.pitt.edu/~graduate/stipends.html (See link for policies)

Academic Planning Proposal Frequently Asked Questions
http://www.provost.pitt.edu/information-on/app-faq.html
Guidelines for Conducting Evaluations of Academic Programs
http://www.pitt.edu/~provost/guidelines.pdf
Graduate and Professional Bulletin http://www.bulletins.pitt.edu/graduate/index.html
Graduate and Professional Programs https://www.pitt.edu/Graduate/renasp/Index.asp