

ADVISORY COUNCIL ON INSTRUCTIONAL EXCELLENCE

Andrew R. Blair, Chair

October 13, 2011

Minutes

Present: A. Blair (Chair), J. Brodsky, S. Deitrick, M. Druzdzal, L. Glasco, M. Kerr, C. Schunn, R. Venkataramanan, J. Wallace, and C. Golden (Staff Liaison).

1. Approval of the Minutes (A. Blair): Dr. Blair asked for a motion from Council members present for approval of the September 20, 2011 meeting minutes, which was offered, seconded, and accepted as written. The minutes will be posted to the ACIE website.

2. Report of the Chair (A. Blair): Dr. Blair reported that the *RFP 2012* is at the printer and is scheduled to be mailed to all full- and part-time faculty next week. He also noted that the Council's committee memberships have now been finalized and have been sent out. The principal purpose of today's meeting is a tour of CIDDE's instructional technology capabilities.

3. Report of the Staff Liaison and Tour of CIDDE (C. Golden): Ms. Golden introduced two CIDDE staff members who would be escorting Council members on the scheduled tour: Michael Arenth, Associate Director, Classroom and Media Services, and Tiffany Habay, Manager, Educational Technology Services. She then gave a presentation that highlighted the mission and services offered by CIDDE, and what Council members would be seeing today. Her presentation also contained an update on recent activities, including the Faculty Book and Article fall sessions, results of the comments from New Faculty Orientation, and the SIDI session on motivating students. A copy of Ms. Golden's presentation is attached. During the tour, Council members expressed enthusiasm with the services CIDDE can provide to assist faculty in teaching (technological advice, special software, special equipment and services for multi-media presentations, etc.) and asked many questions that were answered effectively by CIDDE staff.

6. Adjournment: With no further business, the Advisory Council adjourned at 12 noon. The next Council meeting is scheduled for Friday, November 18, 2:00 pm, 826 CL.