

ARTICULATION AGREEMENT BETWEEN  
VALLEY FORGE MILITARY COLLEGE  
AND  
UNIVERSITY OF PITTSBURGH  
SCHOOL OF ENGINEERING

The statements listed below constitute an articulation agreement between Valley Forge Military College and the School of Engineering, University of Pittsburgh.

I. Introduction

The articulation agreement between Valley Forge and the School of Engineering allows Valley Forge students to transfer into the department of their choice within the School of Engineering after the completion of the equivalent of the School of Engineering freshman year of studies at Valley Forge providing they meet the stipulated criteria. Valley Forge students may also take upper- level engineering courses as specified in the course equivalent list.

II. Financial Aid

Each institution will be responsible for providing financial assistance to its own students, consistent with policies and procedures of said institution.

III. Course Selection

Courses of the students completing the equivalent of the freshman year of studies from the School of Engineering will include as a minimum those from the attached list. The School of Engineering at the University of Pittsburgh will promptly advise in writing Valley Forge of all curriculum changes in the School of Engineering at the University of Pittsburgh that would require modification of the articulation agreement with Valley Forge. The University of Pittsburgh will make reasonable efforts to allow Valley Forge students in the program at the time changes are made to complete the program under the conditions in effect at the time of their enrollment at Valley Forge.

IV. Student Advisory

Students will be advised in their course selection at Valley Forge by the Institution's appropriate advisors and associated faculty. Students may also contact the appropriate departmental if undergraduate coordinator at the School of Engineering necessary.

V. Student Services

Students transferring from the Valley Forge Military College to the School of Engineering, University of Pittsburgh will be treated on an equal basis with all current students with regard to award and distribution of financial aid, selection of courses and other student services. In regards to campus housing, Valley Forge Military College

transfer students will be treated as first time students with guaranteed campus housing provided that students meet the May 1st admission deposit deadline.

Valley Forge Military College students will be invited through their advisors to special educational programs sponsored by the School of Engineering at least once a semester.

## VI. Criteria of Admissions and Transfer of Credits

Credits will be accepted for transfer to the University of Pittsburgh for all approved courses in which a grade of C or higher has been earned. To be considered for transfer students must have a minimum cumulative Quality Point Average of 2.80 (based on a year equivalent classes (see specified courses in attached list). Students may also be eligible to transfer after completing additional courses at Valley Forge.

Students must complete an "Application for Admission with Advanced Standing" by the deadline date (November 15 for Spring Term, March 15 for Summer Term and July 15 for Fall Term).

Application materials should be sent to:

Office of Admissions and Financial Aid  
4227 Fifth Avenue (Masonic Temple)  
University of Pittsburgh  
Pittsburgh, PA 15260

All application materials should indicate that the student is under the articulation agreement. Transfer guidelines are stated in the University of Pittsburgh, School of Engineering Bulletin.

## VII. Recruitment

The availability of the articulation agreement between Valley Forge and the University of Pittsburgh will be included in literature developed and distributed by Valley Forge and the University of Pittsburgh. Brochures may be developed by Valley Forge outlining the course content and the various features of this program. Recruitment will be primarily in the areas served by Valley Forge. Information concerning the program will also be distributed through Valley Forge's Office of Admissions.

Any and all descriptive literature, promotional material or advertising material developed by Valley Forge describing or discussing the articulation agreement will be submitted to the University of Pittsburgh School of Engineering for review and approval prior to publication and distribution. Written approval by the University of Pittsburgh for such material and literature will not be unreasonably delayed.

### VIII. Acceptance to the University of Pittsburgh

The School of Engineering, University of Pittsburgh agrees to review in an expeditious and nonprejudicial manner, those students who have been recommended for admissions from Valley Forge.

### IX. Term of Agreement

The articulation liaisons from both institutions will review this agreement annually, revising it if necessary. An extensive review will take place five years from the date of signing. Attachments regarding curriculum requirements should be reviewed as required. Lacking such a review, the agreement will continue until written notification of termination is received (by certified mail by either the Dean, Valley Forge Military College or the Dean, School of Engineering, University of Pittsburgh). Students enrolled in this program at the time of termination shall be allowed to proceed according to the policies outlined previously in this agreement.

See [http://puccini.che.pitt.edu/rulebook/articulation\\_list.html](http://puccini.che.pitt.edu/rulebook/articulation_list.html) for details.