

ARTICULATION OF COLLABORATION  
BETWEEN  
WESTMINSTER COLLEGE  
AND  
UNIVERSITY OF PITTSBURGH

FOR THE ADMINISTRATIVE AND POLICY STUDIES K-12 Ed.D PROGRAM  
IN  
SCHOOL OF EDUCATION

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Westminster College and the University of Pittsburgh recognize the need and importance of collaboration between the two institutions in facilitating the transfer of graduate students from one institution to the other as they pursue their educational goals in obtaining an Ed.D in K-12 Administration. In an effort to insure that transfer students be treated equitably, their transcripts evaluated, and their applications dealt with in a timely manner, the two institutions enter into the following articulation policy.

ARTICULATION AGREEMENT

I. Administrative Studies K-12 Ed.D Program

A. A student enrolled in the Superintendent's Letter of Eligibility Program or Principals' Certificate Programs at Westminster College who complete all the requirements of those programs and is recommended by the director of those programs may transfer up to forty-five (45) graduate credits to the University of Pittsburgh, School of Education, Department of Administrative and Policy Studies, K-12 Administration Ed.D Program. The student may expect the following:

1. To have transcripts reviewed by the liaison faculty member from the University of Pittsburgh in a meeting to be scheduled no later than one month after recommendation by the Westminster College faculty liaison.

2. To have the appropriate courses from the program of study at Westminster College approved for acceptance at the University of Pittsburgh up to a total of forty-five (45) graduate credits. (See Schedule A)

3. To have a preliminary program of studies presented which indicates the distribution of the transfer credits up to forty-five (45) graduate credits. (A doctoral program of study is not formally approved until successful completion of the doctoral preliminary exam.)

4. It should be understood that although the University of Pittsburgh

accepts up to forty-five (45) graduate credits toward fulfilling the ninety (90) minimum credits required for the Ed.D program, the University of Pittsburgh cannot guarantee that the student will be able to complete all requirements for graduation within the remaining credits to be taken at the University of Pittsburgh.

5. It is to be noted that this agreement shall be controlled by and its interpretation is subject to any substantive curricular or programmatic changes in either institution.

6. It is understood that students must meet the admissions criteria in effect at the time of application for the University of Pittsburgh.

7. It is understood that accepted transfer credits will be distributed according to the attached schedules. (A & B)

## PROCEDURAL AGREEMENT

### I. Academic Articulation

A. Westminster College students who wish to participate in the Ed.D collaborative with the University of Pittsburgh must contact the liaison faculty member at Westminster College for this collaborative agreement.

B. The student will review the articulation agreement and will inform the liaison faculty member at Westminster College of intention to participate.

C. The student will receive a University of Pittsburgh application packet from the liaison faculty member at Westminster College and proceed with admission procedures.

D. The Westminster College liaison faculty for this collaborative agreement will forward a letter of recommendation to the University of Pittsburgh counterpart (Program Coordinator, School Leadership Collaborative) for each student applying for admission to the Administrative and Policy Studies Ed.D program.

E. The Program Coordinator, School Leadership Collaborative at the University of Pittsburgh will schedule a meeting with the student no later than one month after receiving the recommendation from Westminster College. At that meeting, the student will be made aware of program requirements and given a preliminary draft of a program of study. (A formal program of study is approved by the School Leadership Collaborative Program faculty after successful completion of the Preliminary Examination for the Doctoral Program.)

F. Upon admission to the University of Pittsburgh, the Westminster College transfer student will be bound by the rules, regulations and requirements of the School of Education at the University of Pittsburgh. From that point on, the student becomes a University of Pittsburgh graduate student.

## TERMINATION

This agreement may be terminated upon written notice of either party to the opposite party.

We, the undersigned, representing the University of Pittsburgh and Westminster College hereby agree to abide in good faith by the aforementioned agreement.

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Kenneth F. Metz                      Date  
Dean  
School of Education  
University of Pittsburgh

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Samuel A. Farmerie                      Date  
Director of the Graduate Program  
Westminster College

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James V. Maher                      Date  
Provost  
University of Pittsburgh

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John Deegan, Jr.                      Date  
Vice President for Academic Affairs  
Westminster College

## SCHEDULE A

### Typical Ed.D Program for University of Pittsburgh - Westminster Doctoral Student

0-45 Credit transfer from M.Ed/Principal's Certificate/Letter of Eligibility (Westminster College)  
dependent upon the distribution of transfer credits into the program components listed below.

#### Ed.D PROGRAM OF STUDIES: UNIVERSITY OF PITTSBURGH

|                            |   |
|----------------------------|---|
| Department Core Courses:   | Six credits required from the University of Pittsburgh  |
| Program Core:              | Six credits required from the University of Pittsburgh  |
| Research Methods:          | Twelve credits required, at least six of which are required from the University of Pittsburgh and six may be transferred from Westminster College   |
| Specialization:            | Eighteen credits required, at least three of which are required from the University of Pittsburgh and fifteen may be transferred from Westminster College   |
| Support Field:             | Nine credits are required. No credits are required from the University of Pittsburgh and nine may be transferred from Westminster College. If less than nine are transferred from Westminster College, then the balance of credits for this component will be required from the University of Pittsburgh          |
| Electives:                 | Fifteen credits are required. No credits are required from the University of Pittsburgh and fifteen may be transferred from Westminster College. If less than fifteen are transferred from Westminster College, then the balance of credits for this component will be required from the University of Pittsburgh |
| Supervised Field Research: | Six credits are required from the University of Pittsburgh  |
| Dissertation:              | Eighteen credits are required from the University of Pittsburgh   |

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MINIMUM CREDITS TOTAL = 90 credits

Total University of Pittsburgh = 45 credits

Total Westminster College = 45 credits

SCHEDULE B

| UNIVERSITY OF PITTSBURGH<br>COURSES     | WESTMINSTER COLLEGE<br>COURSES |
|---|--------------------------------|
| 1. Department Core: 6 credits           | Research Courses: 6 credits    |
| 2. Program Core: 6 credits              | Specialization: 15 credits     |
| 3. Research Methodology: 6 credits      | Support Field: 9 credits       |
| 4. Specialization: 3 credits            | Electives: 15 credits          |
| 5. Supervised Field Research: 6 credits |                                |
| 6. Dissertation: 18 credits             |                                |
| Total Minimum: 45 credits               | Total Maximum: 45 credits      |