ARTICULATION OF COLLABORATION BETWEEN
CARNEGIE MELLON UNIVERSITY AND THE
UNIVERSITY OF PITTSBURGH

FOR THE ADMINISTRATIVE AND POLICY STUDIES
HIGHER EDUCATION ADMINISTRATION SPECIALIZATION
EDUCATIONAL LEadership PROGRAM IN THE
SCHOOL OF EDUCATION

Carnegie Mellon University and the University of Pittsburgh recognize the need and importance of collaboration between the two institutions in facilitating the transfer of graduate students from one institution to the other as they pursue their educational goals in obtaining an Ed.D. in Educational Leadership, specializing in higher education administration. In an effort to ensure that transfer students be treated equitably, their transcripts evaluated, and their applications dealt with in a timely manner, the two institutions enter into the following articulation policy.

ARTICULATION AGREEMENT

I. EDUCATIONAL LEADERSHIP, HIGHER EDUCATION MANAGEMENT, Ed.D. PROGRAM

A. A student enrolled in the Masters of Public Management in Higher Education at Carnegie Mellon University who completes all the requirements of that program and is recommended by the director of the program may transfer up to thirty (30) graduate credits to the University of Pittsburgh, School of Education, Department of Administrative and Policy Studies, Educational Leadership (Higher Education Management) Ed.D. Program. The student may expect the following:

1. To have transcripts reviewed by the liaison faculty member from the University of Pittsburgh in a meeting to be scheduled no later than one month after recommendation by the Carnegie Mellon liaison.

2. To have the appropriate courses from the program of study at Carnegie Mellon approved for acceptance at the University of Pittsburgh up to a total of thirty (30) graduate credits. (See Schedule A)
3. To have a preliminary program of studies presented which indicates the
distribution of the transfer credits up to thirty (30) graduate credits. (A
documental program of study is not formally approved until successful completion
of the doctoral preliminary exam.)

4. It is to be noted that this agreement shall be controlled by and its interpretation
is subject to any substantive curricular or programmatic changes in either
institution.

5. It is understood that students must meet the admissions criteria in effect at the
time of application for the University of Pittsburgh.

6. It is understood that accepted transfer credits would be distributed according to
the attached schedules (A&B).

**PROCEDURAL AGREEMENT**

1. **Academic Articulation**

   A. Carnegie Mellon students who wish to participate in this Ed.D. Collaborative
   Program with the University of Pittsburgh must contact the Carnegie Mellon
   liaison for this collaborative agreement.

   B. The student will review the articulation agreement and will inform the
   Carnegie Mellon liaison of intention to participate.

   C. The student will receive a University of Pittsburgh application packet from the
   Carnegie Mellon liaison and proceed with admission procedures.

   D. Provided that the student has completed all requirements and that the Carnegie
   Mellon liaison recommends transfer, the Carnegie Mellon liaison for this
   collaborative agreement will forward a letter of recommendation to the
   University of Pittsburgh counterpart (Educational Leadership, Program
   Coordinator, Higher Education, for each student applying for admission to the

   E. The Educational Leadership Program Coordinator (Higher Education), at the
   University of Pittsburgh will schedule a meeting with the student no later than
   one month after receiving the recommendation from Carnegie Mellon. At that
   meeting the student will be made aware of program requirements and given a
   preliminary draft of a program of study. (A formal program of study is
   approved by the Educational Leadership Program faculty after successful
   completion of the Preliminary Examination for the Doctoral Program.)
F. Upon admission to the University of Pittsburgh, the Carnegie Mellon transfer student will be bound by the rules, regulations and requirements of the School of Education at the University of Pittsburgh. From that point on, the student becomes a University of Pittsburgh graduate student.

TERMINATION

This agreement may be terminated upon written notice of either party to the opposite party.

We, the undersigned, representing the University of Pittsburgh and Carnegie Mellon University hereby agree to abide in good faith by the aforementioned agreement.

Alan Lesgold  4/30/03  Mark Wessel  4/1/03
Dean  Date  Acting Dean  Date
School of Education  University of Pittsburgh
University of Pittsburgh

James V. Maher  5/14/03  Mark Kamlet  4/1/03
Provost  Date  Provost  Date
University of Pittsburgh  Carnegie-Mellon University
**SCHEDULE A**

**Typical Ed.D. Program for University of Pittsburgh/Carnegie Mellon University Doctoral Student**

0-30 Credit transfer from Leadership in Higher Education Specialist with Master’s in Public Management Degree.

**Ed.D. PROGRAM OF STUDIES: UNIVERSITY OF PITTSBURGH**

<table>
<thead>
<tr>
<th>Department Core Courses</th>
<th>Six (6) credits required from the University of Pittsburgh</th>
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<tbody>
<tr>
<td>Program Core:</td>
<td>Eighteen (18) credits required. Strategic Planning (90-820)*, three (3) credits may be transferred from Carnegie-Mellon University</td>
</tr>
<tr>
<td>Research Methods:</td>
<td>Twelve (12) credits required. Program Evaluation (90-823) and Data Analysis for Managers (90-801), (six (6) credits), would be transferred from Carnegie-Mellon University</td>
</tr>
<tr>
<td>Specialization:</td>
<td>Twenty-one (21) credits are required. Counseling and Advising in Higher Education (91-7) (3 credits), Student Services Seminar (91-825) (3 credits), Information Systems for Managers (91-802) (3 credits), Economic Principles of Policy Analysis (91-803) (3 credits), (twelve (12) credits total) would be transferred from Carnegie Mellon University. Up to six (6) additional credits can be transferred from the following courses: Legal Issues in Higher Education (91-7) (1.5 credits), Performance Management (91-808) (1.5 credits), Organizational Change: Transition and Transformation (91-809) (1.5 credits), Leadership: Innovation and Organizational Change (91-810) (1.5 credits), Managing the Training and Development Function (91-838) (1.5 credits), and Ethical Issues in Management (91-828) (1.5 credits). At least three (3) credits will be required from the University of Pittsburgh</td>
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<tr>
<td>Support Field:</td>
<td>Nine (9) credits are required. All nine (9) credits would be transferred from Carnegie-Mellon University. Budgeting and Management Control (90-737) (3 credits), Financial Analysis for Managers (91-804) (3 credits), Organizational Management (91-800) (3 credits).</td>
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</tbody>
</table>
Supervised Field Research: Six (6) credits are required from the University of Pittsburgh

Dissertation: Eighteen (18) credits are required from the University of Pittsburgh

MINIMUM CREDITS REQUIRED = 90 credits Total Carnegie Mellon U. credits = 30 to 36

* If taken
## SCHEDULE B

<table>
<thead>
<tr>
<th>UNIVERSITY OF PITTSBURGH COURSES</th>
<th>CARNEGIE MELLON UNIVERSITY COURSES</th>
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<tbody>
<tr>
<td>1. Department Core: 6 credits</td>
<td>90-820 Strategic Planning 3 credits</td>
</tr>
<tr>
<td>2. Program Core: 18 credits</td>
<td>90-801 Data Anal. For Mgrs. 3 credits</td>
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<tr>
<td>3. Research Methodology: 12 credits</td>
<td>90-823 Program Eval. 3 credits</td>
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<tr>
<td>4. Specialization: 21 credits (At least 6 from U. of Pittsburgh)</td>
<td>90-825 3 credits</td>
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<td></td>
<td>90-826 3 credits</td>
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<tr>
<td></td>
<td>90-802 3 credits</td>
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<td>99-803 3 credits</td>
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<tr>
<td>5. Supporting Field 9 credits</td>
<td>90-800 3 credits</td>
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<td>90-737 3 credits</td>
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<tr>
<td>5. Supervised Research: 6 credits</td>
<td>90-804 3 credits</td>
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<tr>
<td>6. Dissertation 18 credits</td>
<td>TOTAL MAXIMUM: 30 credits</td>
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<tr>
<td>TOTAL 90 credits</td>
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